



# Sheffield Education Group Australia

## **MALAYSIA INFORMATION PACK**

- ▶ Admission Process
- ▶ Accommodation in Malaysia



# Sheffield Academy

Strategic location in the heart of Kuala Lumpur



# aboutsheffield

Sheffield Academy is situated in the Golden Triangle opposite the famous Twin Towers in the beautiful city of Kuala Lumpur, Malaysia

The **Sheffield** Academy was established by Sheffield Education Group Australia (SEGA), an organization with over 22 years of experience in the line of education and training. Sheffield Academy offers a variety of courses in the field of Business, Hospitality, project management, English, as well as customized programs for working professionals. The Academy's forte is its English program, which has given it a reputation as one of the best language centers in Kuala Lumpur, Malaysia. The Academy is also rapidly becoming known, as an institution for developing individuals that are highly sought after for their professionalism and distinguished skills.

Main campus is enviously located opposite to the famous Twin Towers, also known as the Petronas Towers. The campus is within the precinct of Hotel Maya, which is a prominent five star hotel in the city. In addition the location is convenient for students to commute on an everyday basis, and easily accessible to a variety of restaurants, shopping malls, banking facilities, and public transport.

02



2 minutes walking distance from KLCC LRT station

# whysheffield

## The most prestigious institution to learn English

### ***Experience in Education***

Established by Sheffield Education Group Australia (SEGA) an organization with over 22 years of experience in the education sector.

### ***Diverse Student Population***

A diverse educational atmosphere that promotes cultural exchange and helps you build awareness of various cultural practices.

### ***Highly Qualified Native Teachers***

Excellent academic team who are highly qualified, experienced and have a passion for teaching

### ***Proven Track Record***

All of our students have achieved excellent results in IELTS and have progressed to renowned universities or improved their work productivity for a more promising career.

### ***Personalised Attention***

Small class sizes are maintained to ensure that you benefit from personalised attention from teachers

### ***Full Support Services***

We provide a full range of comprehensive support services including personal counselling, career guidance, university placement in different countries, and various accommodation options to suit your budget and needs.

### ***Well Equipped Facility***

Equipped with advanced and modern training facilities to integrate new learning practices and techniques

### ***Customised Curriculum and Courses***

Customised curriculum that promotes effective learning by incorporating interactive learning practices. In addition a variety of courses are available to choose from based on your needs

### ***Premium and Convenient Location***

Premium location that is easily accessible to public transport making it easy for you to commute to the campus. You will have access to nearby shopping malls, banks, and restaurants located just walking distance from the campus.

### ***Extracurricular Activities***

Every term different activities are organized to give you an enriched learning experience outside of a the classroom environment

### ***Efficient Visa Processing***

We have a dedicated visa department that provides efficient and quick visa processing for all international students.

# learning methodology

## **One to One interaction**

We offer what is every student's dream – A One to One equalization program. Courses are customised to meet your individual needs and as a result, you will achieve uniform development of English Proficiency which is parallel to none.

## **Student profiling and assessment**

You will be given a placement test to effectively assess your English level. Thereafter, we will have milestones set for you to monitor your progress and a profile will be generated for you. You will be provided with access to monitor your profile and achievements online through the student portal.

## **Intensive learning hours**

We offer 6 hours of classes per day which is the highest compared to any other English program offered in Malaysia.\*

## **Speaking workshops everyday**

Special speaking exercises are carried out daily to help you develop your speaking skills in an effective and quick manner.

## **Interactive activities**

Sheffield Academy will organize classroom activities that are both fun and educational, with an emphasis on everyday functionally-useful English that can be used in common social interactions, such as meeting friends, asking for information, making offers and requests, talking about personal tastes, talking about past experiences and future plans.

Although speaking and listening will be the main skills practiced, you will also need to understand reading material, such as information leaflets, museum notices and signs in shops

*\*True at the time of printing*

## **English conversation exercises with native speakers**

Conversation exercises with native speakers are readily made available for you to practice your pronunciation and verbal communication techniques to be at par with fluent English language speakers.

## **IELTS interactive workshops**

Interactive IELTS workshops are held regularly if you want to specifically enhance and practice test taking techniques to be fully prepared for the IELTS examination with optimal results.

## **IELTS style mock tests**

IELTS mock tests are provided which are developed using the same structure of the actual IELTS examination. As a result this will help you get familiar and confident with the IELTS test format before taking the actual test.

## **Detailed scorecards with feedback to students**

Detailed scorecards will be provided to you along with feedback, which will help you understand where and how you can improve your English language skills in the future.

### WHAT TO SUBMIT



**Complete enrolment form**  
(on-line from [www.sheffield.edu.my](http://www.sheffield.edu.my))



**High school transcript & certificate**  
(English translated & attested, and in original language)



**Recent passport size photograph**  
(blue background, minimum 300dpi, 50mm high x 35mm wide with a neutral expression & no grinning, and in sharp focus and clear.)



**Coloured photocopy of all pages of passport**  
with minimum 1 year validity



**Complete health examination form**  
from a registered medical practitioner (Dr.) from home country (downloadable from [www.sheffield.edu.my](http://www.sheffield.edu.my))



**Proof of English language Proficiency**  
e.g IELTS or TOEFL, if applicable/available.

### ADMISSION PROCEDURE

1

Proceed to our website at [www.sheffield.edu.my](http://www.sheffield.edu.my) where you can apply by filling in our online application form. Alternatively you can apply by email, post or by fax. Please refer to the enrolment form for more details.

2

Once your application has been reviewed by our admissions team and it is successful you will receive login credentials to the student portal to your designated email where you can track the status of your application

3

Upon receiving your offer letter please return a signed copy to verify your acceptance of our offer along with proof of payment for the required fees. After we have received the above documentation we will start processing your student visa application.

4

Once your visa has been approved we will send you the visa approval with the necessary instructions. You will be required to submit the visa approval documents to the nearest Malaysian Embassy.

5

Once you have received the visa stamp on your passport please submit the student arrival services form to your designated admissions consultant. You are required to submit the form and attach a copy of your ticket itinerary 7 days before your trip, and we will arrange for your pickup accordingly.

6

Settle in to your accommodation and get ready to attend your scheduled Induction/Orientation at the campus



# Accomodation

Located opposite our campus



Idaman Condominium

## Condominium



## Security Entrance



## Middle Room



## Master Bedroom



## Bath / Toilet



## Middle Room



## Middle Room



## Master Bedroom



## Living Room



## Living Room



## Living Room



## Tower Lift Lobby



## Entrance Lobby



## Outside View



## Swimming Pool



## Reading Room



# Gymnasium



# Accommodation

Premium Accommodation *(Located opposite our campus & next to famous Twin Towers)*

## Accommodation fee structure & Terms

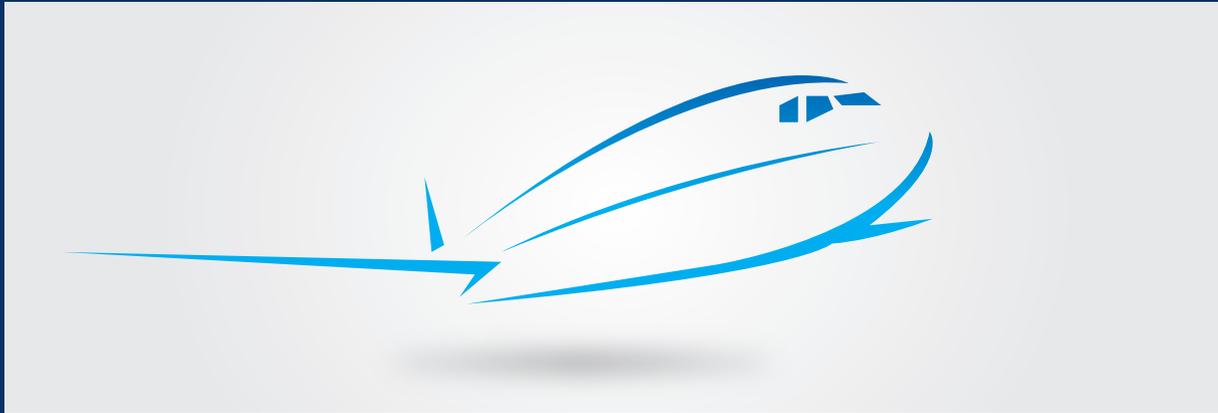
	Single Occupancy	Twin Sharing
a. Small Room	Yes	No
b. Middle Room	Yes	No
c. Master Room	Yes	Yes

Additional fee applies for utilities such as Electricity, Water and Broadband Internet.

All rooms come with attached or separate bathroom.

*Please contact us for information on rental.*

# Immigration Clearance/ Airport Pick Up



## Immigration clearance

- Complimentary Immigration clearance provided by Sheffield.

## Clearance is available on:

- Monday – Friday between 8:00am to 7:00pm (excluding public holidays)
- Upon arrival students should proceed to the student's waiting area which is located before the immigration counters.

## Airport Pick Up

- Airport pick up can be arranged by Sheffield and is chargeable.
- Students are required to fill in and submit the arrival service form and a copy of their ticket at least 7 days prior to their arrival. Our friendly Sheffield representative will facilitate the clearance of the student from the immigration at the airport.

## Emergency contacts

☎ +6019 259 9383

Campus No.:

☎ +603 2732 5321

☎ +603 2732 5322

# Get in Touch



**Email Us** - [info@sheffield.edu.my](mailto:info@sheffield.edu.my)

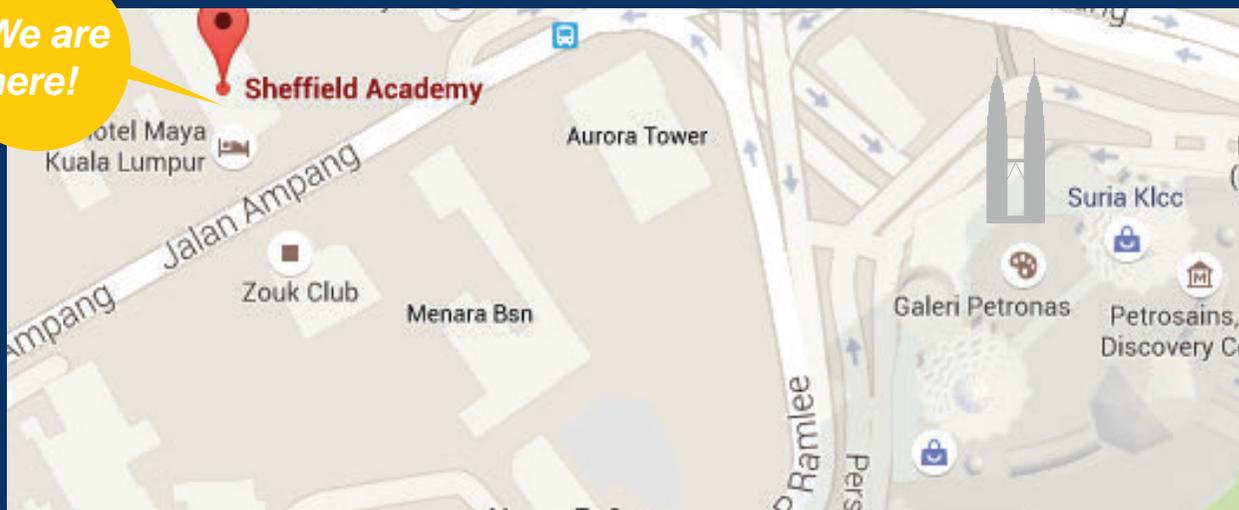


**Call Us** - +60 3 2732 5321, +60 3 2732 5322



**Visit Us** - Level 3, Menara Chan, 138, Jalan Ampang, 50450 Kuala Lumpur, Malaysia

We are here!



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[plus.google.com/+SheffieldEduMy](https://plus.google.com/+SheffieldEduMy)