

V A L E N C I A

M A N U A L



SPANISH

COURSES

and much more

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01

WELCOME

TODAY IS YOUR LUCKY DAY

What kind of person do you feel you are? Would you sing really loud in the shower even if your neighbours could hear you? Would you like to win the first prize in a 'most ridiculous hat' tournament? When you see a cake, do you feel the urgent need to stick your finger in it?

Great! **THEN YOU'RE ONE OF US!**

If you're reading this then today is your lucky day: You've found **OUR SCHOOL**, your soul mate!

In 2004 Eva, Fernando and Maxi (childhood friends) decided to start a business that would be a reflection of themselves: A very professional school that would be, at the same time, very fun, happy and a little crazy. After several years, **THE SCHOOL** has become their passion, their life and their own daughter. That's the way you'll feel here, as if you were at home, (or even better)!

OUR SCHOOL is a place meant for young people, but we are NOT talking about age, we are talking about people that feel **YOUNG IN SPIRIT!** Do you have a soundtrack for every day of your life? When you go to bed at night, do you get excited about the new adventures that tomorrow will bring you? Do you feel like a kid or do you have an old soul?

At **THE SCHOOL** we all feel like kids, and we love to have fun. Are you ready to join us?

INSTITUTO CERVANTES

In September 2006, our school signed an agreement which recognizes **THE SCHOOL** as accredited by the "Instituto Cervantes". This acknowledgement implies that the school goes through rigorous quality control of their academic program and facilities, administrative procedures, accommodation, etc. Every day we strive to guarantee our students, provision of high quality services and high standards of Spanish teaching. We aim to deliver the necessary conditions to be accredited by the Cervantes Institute.

www.cervantes.es

IALC

The International Association of Language Schools (IALC) was established in 1983. The aim of the association was to bring together schools which could ensure a high standard of quality in their education systems. Currently, there are over 140 IALC language schools (worldwide). The schools teach their native language to international students independently and at a very high standard. **THE SCHOOL** is a member of this association a fact which acknowledges the quality in language teaching.

www.ialc.org



WHY SHOULD YOU CHOOSE VALENCIA?

- Its ideal size. Valencia has a population of 1 million. It has the same amount of tourist attractions, transportation availability, (metro, bus, tram, bike hire, etc...) as that of larger cities, but all in the confinement of a smaller one. This means that everything is within close proximity. Easy and comfortable to live in.
- It has a wonderful beach inside the city, only 15 minutes away from the city centre.
- Valencia is one of the most beautiful and cultural cities in Spain. It is clean, rich and VERY SAFE.
- The living expenses here are not expensive compared to other cities.
- Valencia is conveniently placed between popular places to visit, eg, Madrid, Barcelona and Ibiza, which makes travelling to them easy.
- Everybody in Valencia city speaks the traditional SPANISH, (with a Castilian accent), not Catalan.



WHY SHOULD YOU CHOOSE OUR SCHOOL?

- We are located in the best area of Valencia: A super central, pedestrian street full of shops and cafés.
- Your course will include 6 extra SOCIAL LESSONS per week!
- We are a highly professional Spanish school accredited by the INSTITUTO CERVANTES.
- Best activity program in Spain: No other school puts more effort, time, resources and heart into it!
- The school is unique, colourful, special and DIFFERENT.
- You will become part of our FAMILY forever.
- You will eat Chef NANDO's paella!!



02

WHO IS WHO

EVA is the managing director. She is in charge of making the school run perfectly. She has a Master Degree in Fine Arts and that is why our school is so beautiful and artistic.



MAXI is the school's third Director. He has a degree in Hispanic Philology and is in charge of supervising our study programs. He also manages The school online universe.



JENNY is the school Head Teacher and has a Master's degree in Advanced Hispanic Studies, specialized in Spanish as a Foreign Language. She's an expert in new technologies for Spanish teaching and she also coordinates our great teachers team! As well as she's responsible for the successful organization of the lessons, timetables, groups and levels.



FERNANDO is another of the school's directors. He has a degree in English and Italian Philology, deals with the schools international relations and plans the schools weekly activities. He's also known as the Great Chef Nando.



MARTA is head of administration. She has a degree in audiovisual communication and has worked in the Spanish embassy in Denmark. Her and her team will be in contact with you from the first moment. She always has a smile on her face and is willing to answer your questions and solve your problems as quick as possible.



03

THE SCHOOL

SCHOOL

THE SCHOOL AND ITS FACILITIES

Our school is located on a pedestrian street in the city centre, in a beautiful 19th century building. Surrounded by cafés and restaurants.

Inside you will discover that each corner has been neatly decorated by young Valencian artists. It is an authentic piece of art!

The classrooms are equipped with modern facilities which create a nice and comfortable learning atmosphere.

Within walking distance, you can visit some of the most interesting touristic places in Valencia historic city center, such as The Lonja building, The Central Market, the Bullring, Barrio del Carmen, and much more!

SPANISH LANGUAGE TEACHING

Our Spanish teachers have a degree in Spanish Philology. They have practical experience and professional teacher training for Spanish as a foreign language.

Yet, at the same time, they are dynamic, young and friendly, and always ready to help you with your doubts, questions and problems.

Our Spanish courses, regularly supervised and controlled, are qualified with the Cervantes Institute accreditation.

We guarantee a fast and effective learning of the Spanish language.

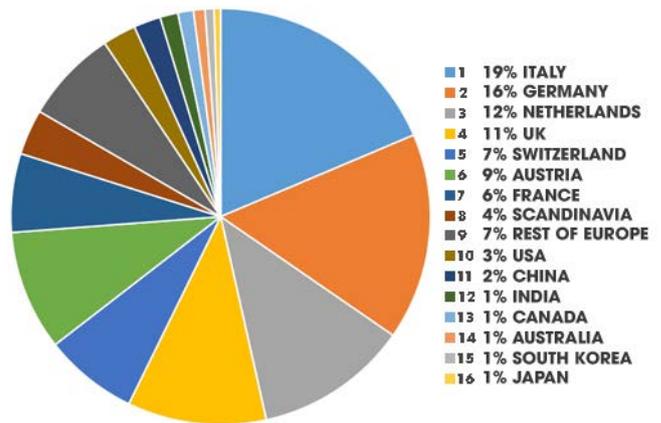
SOCIAL & CULTURAL ACTIVITIES

Travelling abroad is always a great experience. That is why apart from the Spanish classes we offer you a complete variety of cultural and leisure activities to enjoy during the week.

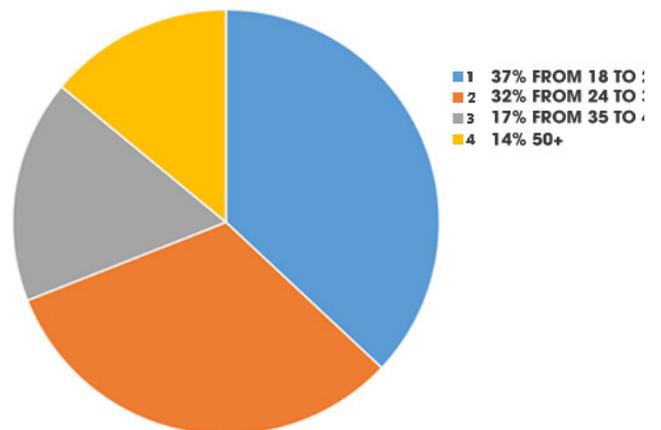
Welcome Paella Party, "Walk & Learning" Route, Languages Exchanges, Spanish Cooking, Flamenco, parties, concerts, museums and sports are an important part of our cultural programme. We guarantee you an incredible time, ensuring that you make the most of it.

We would like to offer you more than a Spanish course: an experience you will never forget!

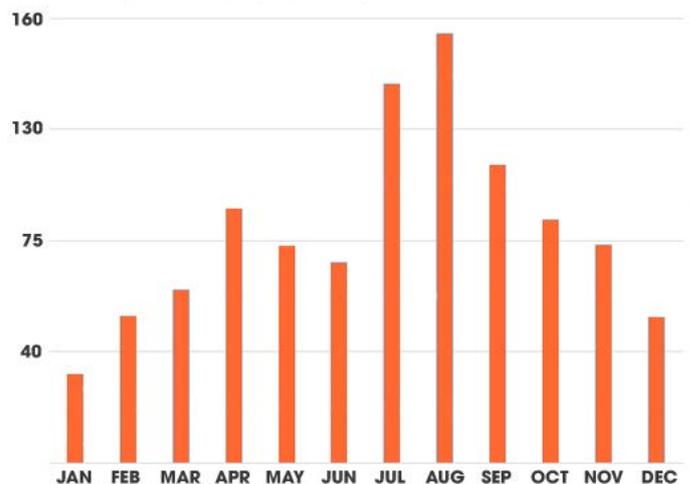
PERCENTAGE OF STUDENTS BY COUNTRY



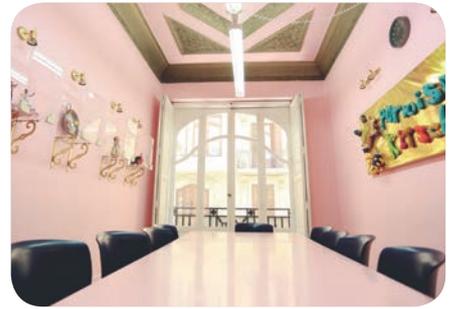
PERCENTAGE OF STUDENTS BY AGE



NUMBER OF STUDENTS BY WEEK



BEAUTIFUL BOUTIQUE SCHOOL



04

COURSES

THE SCHOOL offers a wide variety of courses. All the programs are designed carefully, and pass intensive quality controls. Our teachers approach to preparing lessons is based on the students needs, goals and interests, as well as on their own learning abilities.

We keep the number of students per class low (minimum 4, maximum 10), so that the teachers can meet the needs of each and every one of them, individually.

The class materials (texts, articles, videos, songs) are always tailored to the level of the Spanish class. Once a student finishes the course, they will receive a certificate with the number of hours attended and the level reached in the Spanish language. To obtain this certificate, the student must attend 80% of classes.



METHODOLOGY

Our goal is that students learn the Spanish language and culture through a total immersion (inside and outside the classroom) through the development of intercultural communicative competence in a fun and motivating environment.

In our classes we work to integrate language skills as a necessary condition to learn a language in all its dimensions. That means that you will be practicing all language skills: speaking, listening, writing and reading. To achieve this, we follow a contents timing on each level using a wide range of educational resources and our own teaching materials.

Our teaching team selects and uses exercise cards, activities, short films, videos, songs, presentations on-line, Google +, social networks, etc. As you can see, our school uses its own materials; we do not follow a book. In this way we can better adapt to the needs of each group and, as a result, students can join our open courses and follow the programmed contents to their level.

Another advantage of not following a book is the attention, the care, the work and dedication that teachers put into preparing the lessons materials in order to suit the pace of the students learning. Teachers always select what is most appropriate for the group to maximize their communication skills in Spanish. We are not chained to a book.

OUR TEACHERS

All our Spanish teachers are university graduates and have experience and training in teaching Spanish as a foreign language. As well as this, they are also energetic and full of life, working within a very close-knit team. They are always at hand to address any concerns or needs you may have.

Our teaching team undergo strict quality control tests and class inspections. An important aspect of their preparation lies in their knowledge and use of the new classroom technologies and teaching programs through videoconferencing and virtual environments.

Once the Spanish course has finished, students are able to continue studying with us through our on-line programs



GENERAL COURSES

Intensive course 20 + 6*

The course is designed for students wanting to learn Spanish and to combine language study with other activities that allow you to see the city surroundings and its famous beaches. The 4 skills will be worked on within a communicative environment. We guarantee a fast and effective learning of the Spanish language.

The course consists of 20 lessons of Spanish + 6 social lessons per week.

We guarantee a fast and effective learning of the Spanish language



Supplementary conversation and pronunciation workshops

Improve your oral skills, comprehension and interaction with these two multi-level workshops! You can combine them or try them separately.

Available from A2, only when taking an Intensive Course.

MULTI-LEVEL Thanks to this method, students of different levels interact and collaborate together. Students will practice the structures they know, guided by an expert teacher, working at their own pace to improve their fluency.

1. Pronunciation and body language workshop + 5

This practical workshop is fully focused on improving pronunciation, intonation and gestural expression, in an intercultural, dynamic and playful way through real communication situations.

2. Conversation workshop + 5

This conversation workshop is focused on discussing and learning Spanish topical issues with an intercultural approach, while working at the same time the opinion structures, expanding vocabulary and improving oral expression and interaction in a practical and interactive way. The Spanish teacher steers the conversation, encourages the group and corrects the errors of each student.

Improve your oral skills, comprehension and interaction!



Exam DELE preparation course

Taronja is an official examination centre for DELE exam. Our intensive DELE course is focused on the preparation of the DELE exam. DELE is a prerequisite for working in the major Spanish companies (Inditex, Telefónica, Santander, Repsol, among others) and to study in the majority of the universities in our country.

DELE has several examination sessions per year and we will carefully prepare you for this exam. You must have, at least, the same Spanish language level to the exam level you want to apply for.

The course consists of 20 lessons focus on DELE + 6 social lessons per week.

Dates: see dates section.

Our courses go through strict quality controls



Intensive + individuals + 6*

This combination of lessons consists of an intensive Spanish class (with a group), as well as a one-on-one class every day. The daily individual class is tailor-made; our teaching team adapt to the personal needs of each student, strengthening their knowledge, helping to resolve doubts they may have, practicing knowledge they have already acquired in the intensive course, or perfecting any specific aspect of the Spanish language.

The course consists of 20 intensive lessons + 5 individual lessons + 6 social lessons per week.

We will work the 4 skills with the same intensity



Private lessons

One-to-one classes tailor-made to suit the individual needs of the students, whatever their level may be. The lessons are ideal for those looking to deepen their knowledge, to practice any specific aspect of the Spanish language, or to use Spanish in specific situations, such as business, tourism, hospitality, education, fashion, etc. Our teaching teams adapt to the needs and professional or educational objectives of each student.

The course comprises of the bundle of individual lessons that you choose. 10, 15 or 20 per week + 6 social lessons per week.

Our courses are available in all levels



SPECIAL COURSES

Spanish teacher training

This course is aimed at graduate Spanish teachers or people interested in teaching Spanish as a foreign language. The focus of the course is very practical, centered on critical analysis and discussion. The key points of the teaching-learning process in the Spanish as a Foreign Language environment will be stressed in order to understand how to manage a motivated and appropriate class.

The course is 6 lessons a day during two weeks.

Teach a practical Spanish class with real students



Internship or volunteer work

The internship program is designed for students with an advanced knowledge of Spanish, at a minimum level of B2.

The program consists of two parts: 1) Three weeks of Intensive Spanish classes, 2) Interning for a minimum of four weeks in a Spanish business (non-paid)

Complete your curriculum with an enjoyable yet fast-paced professional experience



LEISURE & CULTURAL PACK

Combine your Spanish course with music or art lessons.

Salsa

Would you like to learn the Salsa and the Bachata whilst doing a Spanish course? Valencia has a deep cultural connection with Hispano-America. This, together with the great love Valencian's harbour for dancing, makes Valencia one of the best European cities for learning the Salsa. Don't doubt it: this is your chance!

You will learn both Salsa & Bachata!



Spanish guitar

The Flamenco guitar is a fusion between a Spanish guitar and mandora (or "morisca" a kind of Arab guitar). Your teacher will also provide you with the guitar and guide you in this trip to the profound Spanish roots.

Know our culture through music



Art

This course is given at a specialised art school, where you will have the opportunity to interact with Spanish students interested in art and painting. It's a practical course designed to help you develop your personal and creative sides.

Let your creativity run free.



SPORTS PACK

Combine your Spanish course with your favorite sports.

Gym

If you are a gym enthusiast, don't let your body get out of shape during your stay. The gym is 10 minutes from the school and is open from 7.30 to 22.00. Booking this option you will have free access to all the rooms and classes, all day long.

Get in shape before going to the beach.



Tennis

It's well known that in Spain tennis is an important and popular sport; we are proud of great elite Spanish tennis players in International championships. Tennis instructors in Spain are well-recognized and acknowledged.

Get your MatchPoint against Nadal!



Horse-riding

Riding courses will take place in the equestrian club of Valencia, run by true professionals of the horse business. The equestrian centre guarantees both modern facilities in Valencia city centre and good horses.

To be able to participate you should be affiliated in your country or to federate once you come to Valencia.



WATER SPORTS PACK

Combine your Spanish course with your favorite water sports.

Stand up Paddlesurf

The stand up paddle surf classes offer you the opportunity to try a new type of water sports that is becoming more and more fashionable. Slide on the sea with a surf board, rowing and making the most of the force of the waves and the marine currents. Strolling on the water is simple, very safe and at the same time very fun.

Slide down the sea!



Sailing

This course is perfect for those students who want to take advantage of the fact that they will be by the Mediterranean Sea and would like to learn (or to improve) sailing on the sea.

Valencia has been the host city for the America's cup twice!



Kite surf

Ever heard of Kitesurfing? It's an amazing, exciting sport, great for men and women of practically all ages; it's more about skill and technique than physical strength. Valencia is one of the hotspots of Kitesurfing in Spain.

Initiation, development and progress!



Surf

Feel the force of the sea under your feet with this surfing course. If you are willing to do something more than just sun bathing and lying down on the beach, then we recommend that you do this course to immerse yourself into the water and live a unique experience..

Experience the power of the sea!



05

CONDITIONS

TIMETABLES

GENERAL CONDITIONS

Duration of the lessons is 50 minutes.

Maximum number of students per class is 10 and minimum 4.

Materials for lessons included.

The course includes a free Language Exchange (warning, not available from July to September because the university holidays).

This course includes a "Club DILE" lesson (dictation and reading), where practiced writing expression and speaking Spanish writers are introduced.

The course includes a "walk & learn" tour around the City Center every week.

The course includes a free Welcome Paella Party every Tuesday.

The course includes a free Spanish Cooking Lesson every Wednesday.

The course includes a free Spanish Culture Lesson every Thursday.

Students with some knowledge of Spanish can start the course any Monday.

Spanish beginners must check "starting dates for beginners".

Attendance Spanish Certificate will be issued at the end of the course.

TARONJA is accredited by Instituto Cervantes and authorized DELE examination centre for Spanish.

Maximum number of students per class is 10, minimum is 4. If the number of students per class is less than 4, the school has the right to reduce the number of class hours to half the total.

TIMETABLE

Low season: Only morning pass.

High season: We will offer rotating schedules, for example: Some of the groups will have Monday-Wednesday-Friday morning pass and Tuesday and Thursday afternoon pass. It will rotate each week, so everyone will be able to enjoy 2 "free mornings" and 3 "free afternoons", or vice versa, every week.

TIMETABLE EXAMPLE

09:00 to 10:40	Intensive Course (Morning Pass)
10:40 to 11:00	Break
11:00 to 12:40	Intensive Course (Morning Pass)
12:40 to 13:30	Cooking Class Culture Class DILE
13:30 to 14:20	Pronunciation and body language workshop
14:25 to 15:15	Conversation workshop
12:45 to 15:15	Private
15:10 to 15:30	Break
15:30 to 17:10	Intensive Course (Afternoon Pass)
17:10 to 17:30	Break
17:30 to 19:10	Intensive Course (Afternoon Pass)



06

DATES

STARTING DATES FOR BEGINNERS

If the Spanish student has some knowledge of the Spanish language **he/she can start any Monday.**

•Spanish beginners must start on the following dates:

JANUARY	09
FEBRUARY	06
MARCH	06
APRIL	03
MAY	08
JUNE	05, 19
JULY	03,10,17,24,31
AUGUST	07,21
SEPTEMBER	04,18
OCTOBER	02,30
NOVEMBER	27

SPECIAL COURSES STARTING DATES

TEACHERS TRAINING:	Ask for dates.
SPANISH GUITAR:	Every Monday.
ART COURSE :	Every Monday, except August.
SALSA COURSE:	Every Monday.
GYM:	Every Monday.
TENNIS :	Every Monday, except August.
HORSE RIDING:	Every Monday, except August.
KITESURF:	From July to September.
SURF:	From July to September.
PADDLESURF:	From July to September.
SAILING:	From July to September.

DELE EXAM COURSE STARTING DATES

Exam date	Registration deadline
Saturday 19th Mayo	28th March
Friday 13th July	23rd May
Friday 5th October	22nd August
Saturday 10th November	3rd October

Course starting date	Levels
Monday 23rd Abril	B2 / C1
No	B2 / C1
No	B2
Monday 15th October	B2 / C1

PUBLIC HOLIDAYS

There will be no Spanish courses on these dates due to public holidays.

Optional cultural activities will be proposed for these days"

JANUARY	06
APRIL	14, 17
DECEMBER	25

SPECIAL EVENTS IN VALENCIA

MARCH	The world famous Fallas Festival, 15-19th March.
APRIL	Moors & Christians festival in Alcoy.
JUNE	CINEMAJOVE, young directors Film Festival.
JULY	JULY's FAIR, fireworks, concerts, FlowersBattle...
JULY	Rock Music Festivals: "FIBER FIB", "ARENAL SOUND", "LOW COST"...
AUGUST	LA TOMATINA, the world famous Tomato War. Also the Rototom Reggae Festival.

07

ACTIVITIES

OUR SCHOOL is not only concerned with teaching Spanish. We like to have fun too, and we give great importance to the social and cultural integration of the students. For this reason, we are constantly preparing social extra-curricular activities and cultural programs, alongside the Spanish lessons. This gives our students the chance to adapt themselves to the city life and Spanish customs.

This system allows us to provide education specifically for the needs of our students, who not only come to Spain to learn a new language, but to be immersed into a different culture.

THE SCHOOL is famous for the incredible weekly activities it hosts!

6* SOCIAL LESSONS INCLUDED

Each week we offer a series of optional didactic activities included in your course. We call them social lessons. They are designed for you to practice your Spanish outside the classroom, and for you to get to know your classmates and teachers.

Language exchange

Once a week you can come to our free language exchange. This will be a great aid to your Spanish learning and an ideal activity to meet Spanish people. In these exchanges our students can meet Spanish people and practice what they have learnt in class. The event is free, and has already become the best-known linguistic exchange in Valencia. During University holidays we do a Tapas Tour instead, at extra cost.



WEEKLY

Club DILE

It is a dictating and reading club where the students participate on a voluntary basis to be able to practice their written expression and at the same time get to know Spanish speaking writers.

Each week a different student in the school takes the responsibility of preparing a session for the rest of their classmates.



WEEKLY

Walk and learn

Have fun and discover the most important, symbolic buildings of Valencia's city centre, and be entertained at the same time as you continue to learn Spanish along our marvellous routes.



WEEKLY

Welcome Paella party

Every Tuesday night we celebrate our "WELCOME PAELLA PARTY"! All students and teachers in the school are invited to come and enjoy a real Valencian Paella.

It's a great way to get to know your new classmates and teachers in a relaxed atmosphere with Spanish cooking. Everybody is invited!



WEEKLY

Cooking lessons

All the students are welcome to attend our free Spanish Cooking Classes every Wednesday. We'd also like to point out that we are the only Spanish school where you will find the great and world-famous Chef Nando! Do not accept imitations!



WEEKLY

Culture classes

Every Thursday we give a class about different aspects of Spanish and Hispanic culture. Be it about the most important cultural figures, the most symbolic locations, most important cities, most famous traditions and fiestas, cinema, art, or music that characterises us.



WEEKLY

Taronja Cinema Club

Twice a month, in low season, we will display a hispanic film to watch so that you can improve your auditive-comprehension and get to know our cinema a bit more.



MONTHLY

Weekly activities at extra cost

As well as the previously-mentioned didactic and cultural activities included, Our school offers others extra activities during the week. These could be in the form of: Flamenco, tapas routes, parties, dinners, cultural exhibitions or even theatre showings.

We try to make sure that our students have something to do each day. Thanks to this, the students will have many possibilities to get to know each other, and also the city of Valencia better, whilst practicing Spanish.

These activities are optional and require extra payment, but are always at a reasonable price.





WEEKEND ACTIVITIES

Every weekend, we organize different activities, for example, trips to historical or touristic towns near Valencia, like Xàtiva, Sagunto, Peñíscola. We also organize trips to the La Albufera, Cullera Valencian beaches. We love to attend popular festivals, music concerts, clubs and fairs. Valencia is a county where there is a lot to do so we try not to miss anything!

Every Monday you can check our weekly activities on the website and at the school information desk.



08

ACCOMMODATION

SHARED APARTMENTS

They are all quite near to Valencia city centre, well preserved and fully equipped: WIFI, kitchen, fridge, washing machine, and bathroom for sharing.

New students arriving from Sunday at 12.00.

Apartments must be vacated by Saturday at 12:00.

Linen included. Apartments will be cleaned and linen will be changed once a week.

Individual and Double rooms (only available for two people coming together).

*Possibility of an ensuite room, subject to availability and by paying a supplement.

HOST FAMILIES

Living with a Spanish family is a great and unique experience! You will have an incredible time and will most certainly feel at home. Of course, you will have to adapt to Spanish family life and habits. You will be given a personal key, so that you feel totally free, and you will also be able to receive phone calls at home. We work with many different families, each one special on its own right. Sometimes, they are traditional families with children; others consist of an adult woman who lives alone, or an older couple without children. In any case, you will find that all the families we have chosen are good-natured and accommodating!

New students to arrive from Sunday at 12.00.

Families must be vacated by Saturday at 12:00.

Towels and bed linen included. Laundry once a week.

Individual and shared rooms (only available for two people coming together).

You can choose between two meals plan: Half board or Full Board.

PRIVATE STUDIO

You can reserve your private studio with:

-Individual bedroom

-Private bathroom

-Living room and kitchen

All of the studios have WIFI, air conditioning and they are located centrally.

This option is ideal for those students who would prefer to have more independence, privacy and tranquility during their stay at Taronja.

INSURANCE

TARONJA students are insured by the school, inside the school through a third party and outside the school in the activities organized by the school (trips, extra activities outside the school...).

Our students ARE NOT insured by TARONJA school against illness, accident, theft, loss of personal possessions, or any other inconvenience. TARONJA will not accept any responsibility for such occurrences.

Students can optionally ask for medical and travel insurance through the school.

AIRPORT PICKUP SERVICE

TARONJA has an airport pick up service. If the student wants this service it has to be booked at least 3 days before the arrival date.



Valencia, "The jewel of the Mediterranean"

Valencia is Spain's third largest city, located on the Mediterranean coast, just in front of the island of Ibiza.

With approximately one million inhabitants it has become, in recent years, one of the main emerging capitals of Europe. Valencia is a medium-sized city; this means that Valencia offers as much as a big city does but, at the same time, it is comfortable to move around.

THE OLD CITY CENTER

In the middle ages it was one of the biggest city centers in Europe. You can find a large number of incredible old buildings, cultural events and a great nightlife, plenty of pubs and restaurants.

CITY OF SCIENCE AND ARTS

This futuristic "city within a city" must surely rank as one of the world's most exciting and imaginative millennium projects. Here you will find the Oceanogràfic (biggest sea water aquarium in Europe), the Science Museum, the Hemisfèric planetarium, El Palacio de las Artes (Opera House)...

LA TOMATINA (TOMATO WAR):

La Tomatina, the world famous "Tomato War" from Bunyol (Valencia) in August.

LAS FALLAS

Las Fallas is one of the most internationally famous festivals in Spain. Be blown away by the fireworks, amazing papier-mâché monuments, music and colour – celebrated during the month of March.

OUR HIGHLIGHT: LA PAELLA

La Paella, the exquisite, internationally renowned rice dish, is originally from Valencia.





HOW TO GET TO VALENCIA?

Scheduled or low cost airlines to Valencia, are available from most European airports. You can also make stops in Madrid and Barcelona as Valencia airport has direct connections to these cities, almost every hour. You can also arrive at Alicante airport and take the bus or train to Valencia.

From Valencia airport you can take the metro line 3 or 5 and get off at "Xàtiva" which is right next to our school. Only takes 20 minutes and it's very cheap.

CLIMATE

Valencia enjoys a wonderful Mediterranean climate. The average annual temperature is 17°C with warm summers and very mild winters, rarely below 10°C. There is only light rainfall mainly in autumn and the beginning of spring. You can enjoy mild summer weather seven months a year.

THE BEACH

The Malvarrosa and Las Arenas beaches are two very high quality beaches that you can find in Valencia city. In summer you can play, dive and swim, and in winter, it's wonderful to walk along its long promenade. These urban beaches are excellent, wide and open, with fine and golden sand. The quality and quantity of services offered is really good, and you can find a lot of restaurants and cafés around, most of them specialised in Paella. It has an area for people with reduced mobility. The length of the two beaches is nearly 2 km.

AVERAGE TEMPERATURE

The average temperature in winter is 15°-20° C.

The average water temperature in winter is 10°-15° C.

The average temperature in summer is 30° C.

The average water temperature in summer is 25° C.



10

CODE OF CONDUCT

THE SCHOOL expects students to meet basic standards of behavior that affect both the school and the different types of accommodation offered. Inappropriate or unacceptable behavior by students will be grounds for expulsion, without the right to return to the school. **OUR SCHOOL** is solely in-charge of making the decision for what is considered negative or appropriate behavior. Students are responsible for the damage caused to the property of the school, and may be asked for financial or like-for-like replacement.

01

You must not be late for class. Students will not be permitted entry into the class 15 minutes after the start of the class.

02

Mobile phones should be switched off at all times during class.

03

You must not eat or chew gum in classrooms.

04

Please behave in a respectful manner towards your classmates and teachers.

05

Participate in class actively and complete the exercises given in class. This will be rewarding and provide you with better results.

06

Sit correctly during class, and appropriately.

07

Respect the school's resources and its facilities.

08

Keep clean and fit your bedroom and the common areas of your accommodation. Be aware that you are sharing with more people.

09

In Spain, you must not smoke in public areas.

10

Please, **ONLY** use the school computers when sending and receiving **LEGAL** information



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ENROLMENT RULES

When students enrol in TARONJA they agree with all the things mentioned below.

MINIMUM AGE

Minimum age to enrol in **THE SCHOOL** is 18.

In special cases Students under 18 will only be attended.

For students under 18, **THE SCHOOL** requires that the legal representative or legal guardian of the minor accepts the terms and conditions of **THE SCHOOL** in a document attached.

REGISTRATION PROCEDURE

There are many ways to reserve a place in a Spanish course.

- 1) From our webpage: www.taronjaschool.com, in the Inscription section.
- 2) Request the inscription form by sending an email to info@taronjaschool.com
- 3) By phone +34 963258545 or Skype: taronjaschool

Once we have received your completed enrolment form, we will send you a booking confirmation, at which point you will have to make a deposit of 150€ into the school bank account.

This deposit is part of the course price and will be deducted from the total amount.

Receiving the deposit indicates that the terms and conditions of the school have been read and accepted.

Once the deposit has been received, we will send you detailed information about your course.

Bear in mind that the rest of the fee must be paid in full at least 15 days prior to your first lesson.

AIRPORT TRANSFERS

THE SCHOOL can also pick you up at the airport at an extra cost.

If the student wants this service he/she has to book it 3 days before his/her arrival.

ARRIVALS AND DEPARTURES

Students have to inform the school about their arrival details: day, time, flight number, etc., at least 1 week before the arrival date. This is very important, as we can then arrange for someone to be waiting for the student in the accommodation.

Students should arrive before 23:00 on the prior Sunday to the beginning of the course to their accommodation. Students arriving after 23:00 must book and pay the Taronja airport transfer service.

One week before the beginning of the course Taronja will send an e-mail with the accommodation details.

Students have to check-out before 12:00 on the Saturday after the end of their course.

Arriving and departing on different days to the ones specified above is possible by paying an **extra charge**.

Students staying in apartments must leave a deposit of 50€ on the first day of class.

Changes of accommodation without a justified reason will be made on the Sunday of the following week and it will incur a cost of 50€.

Any accommodation change without a justified reason that requires moving the same day will incur a cost of 120€.

INSURANCE

The students are insured by the school, inside the school through a third party and outside the school in the activities organized by the school (trips, extra activities outside the school...).

Our students ARE NOT insured by **THE SCHOOL** school against illness, accident, theft, loss of personal possessions, or any other inconvenience.

THE SCHOOL will not accept any responsibility for such occurrences. Students should check if their home country has any kind of medical agreement with the Spanish Social Security.

European Community students and Swiss students should obtain the TSE (Sanitary European card). This is an individual card to obtain assistance during a temporal period in any city of the European Community or Switzerland.

Non-European community citizens should have an international health insurance policy valid for Spain.

MEDICAL INSURANCE

THE SCHOOL offers the possibility of arranging a medical insurance for students at an extra cost. See price list.

CANCELLATIONS

Due to internal policy, all cancellations must be notified to **THE SCHOOL** in advance by writing.

In the case of cancellations made 30 days prior to the course commencement, the school will refund all fees paid deducting just the enrolment fee. The school will keep this amount during the year in question for a possible course at a later date. At the end of the year this amount will be kept by the school.

Should any cancellations be made 15 days before the course starts, the school will refund all fees paid deducting the deposit (150€). The school will keep this amount during the year in question for a possible course at a later date. At the end of the year this amount will be kept by the school.

Should any cancellations be made less than 15 days before the course starts, the school will refund the student just 60% of the cost of the course. The other 40% will be kept by the school during the current year for a possible course at a later date. At the end of the year this amount will be kept by the school.

Money WILL NOT be refunded if a course is cancelled after the course and/or accommodation period has started. Only special cases due to illness of the student will be taken into consideration upon the presentation of a medical certificate.

THE SCHOOL reserves the right to cancel courses when insufficient bookings are made, and to transfer students to other courses. In both cases a full refund of fees, including deposit money, will be made if the student should request so.

POSTPONEMENTS - BREAKS

Students can postpone the start date of their course to another date as long as they notify the school at least 7 days before the planned start date.

Students can take a pause in their course as long as they notify the school latest by Wednesday before the week that they wish to take a pause.

If the student advises after Wednesday, the pause will only be considered with a charge of 50€; we will never consider a pause once the week that the student wishes to postpone has started.

If a student arrives later than the start date, loses class days or cannot attend any lesson because of personal reasons, recuperation of the classes or financial refund for classes missed cannot be demanded.

COURSE REDUCTIONS

This clause applies to all the courses in general:

Maximum number of students per class is 10, minimum is 4. If the number of students per class is less than 4, the school will reduce the number of class lessons in these terms.

INTENSIVE COURSE

If the number of students in this course will be less than 4 (that means 1, 2 or 3) the lessons will be reduced to half the total. Students will have 2 lessons of 50 minutes a day instead of 4 daily lessons per week.

DELE EXAM COURSE

If the number of students is 3, students will have 3 lessons of 50 minutes a day per week.

If the number of students is 1 or 2, students will have 2 lessons of 50 minutes a day per week.

SUPPLEMENTARY CONVERSATION AND PRONUNCIATION WORKSHOPS

If the number of students is 3, students will have 3 lessons of 50 minutes a day per week.

If the number of students is 1 or 2, students will have 2 lessons of 60 minutes a day per week.

PUBLIC HOLIDAYS

THE SCHOOL is open all year, apart from certain public holidays. These days can be found in Dates: Public Holidays.

Optional cultural activities will be proposed for these days.

TIMETABLE

THE SCHOOL expects that all students will comply with all class schedules, thus respecting the rest of students.

Students will have to complete and send the level test at least one week before the start of the course. Duration of class lessons is 50 minutes.

School office hours:

Monday to Thursday from 09:00 to 18:30

Friday from 9:00 to 17:00.

LESSONS TIMETABLE

09:00 A 10:40	Intensive course (Morning pass)
10:40 A 11:00	Break
11:00 A 12:40	Intensive course (Morning pass)
13:30 A 14:20	Pronunciation and body language workshop
14:25 A 15:15	Conversation workshop
12:45 A 15:15	Private
15:15 A 15:30	Break
15:30 A 17:10	Intensive course (Afternoon pass)
17:10 A 17:30	Break
17:30 A 19:10	Intensive course (Afternoon pass)

Low Season: only Morning Pass.

High Season: we will offer rotating schedules, for example: Some of the groups will have Monday-Wednesday-Friday morning pass and Tuesday and Thursday afternoon pass. It will rotate each week, so everyone will be able to enjoy 2 "free mornings" and 3 "free afternoons" or vice versa every week.

On the first Monday of his/her course, the student will come to the school at the following times:

MORNING PASS 08:30 am.

AFTERNOON PASS 15:00 pm.

At 9:00 am or at 15:30 pm, depending on the shift, the student will start directly the Spanish lesson. The student will come to the school secretary where he/she will be given the welcome pack and will be told the class to attend. New students will have a gathering for useful advice and important information on their first day.

NOTE: We want to remind everyone that the first day of class everything is new for you and for us, so please KEEP CALM if you have any problems or complaints regarding your accommodation, classes, etc. Once you finish your lessons come to the secretary and we will try to solve your questions and find solutions for your problems.

LEVEL TEST

We do not want you to miss any of your class hours. That is why you will take a test level BEFORE your arrival. This test consists of both, an oral and a written part.

You MUST take the two parts of the test so we can know exactly your level of Spanish.

It is VERY IMPORTANT that you complete the level when registering, or at least not later than one week before your arrival. If you don't do so, you will probably begin in the wrong level group, therefore losing some of your class hours until you are reassigned to your correct level.

DIDACTIC MATERIAL

Our teaching team selects and uses exercise cards, activities, short films, videos, songs, presentations online, Google +, social networks, etc. As you can see, **THE SCHOOL** uses its own materials; we do not follow a book. In this way we can better adapt to the needs of each group and, as a result, students can join our open courses and follow the programmed contents to their level.

Another advantage of not following a book is the attention, the care, the work and dedication that teachers put into preparing the lessons materials in order to suit the pace of the students learning. Teachers always select what is most appropriate for the group to maximize their communication skills in Spanish. We are not chained to a book.

Our goal is to place students, as much as possible, in real life situations so they can get the most of their course while they are in Valencia.

We believe that the teaching materials that we use for our classes are more than enough to learn the Spanish language and culture. However, in case you needed a reference book, we can recommend you some grammar volume adapted to your level. You can even buy it in our school.

NEW TECHNOLOGIES

THE SCHOOL is committed to new technologies. We are working and developing materials for media such as tablet, digital boards, etc.

The school will provide all the materials needed on paper format. You can store them in a special folder that will be given to you on the first day.

We also have an online platform to download weekly materials; you will be given access to it. So, if you have a tablet, we encourage you to bring it and use it as your notebook in class!

CERTIFICATES

All students who complete a Spanish course will receive a School Certificate that follows the "Common European Framework of Reference for Languages".

However, to receive the Certificate it is necessary attend to, at least, 80% of the lessons.

From the moment that a student signs up to **THE SCHOOL**, it is understood that the student has read and is in agreement with the above-mentioned stipulations. Inscription in **THE SCHOOL** implies the accepting of these rules.

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GENERAL INFORMATION AND SERVICES

SERVICES



Receptionist assistance and personal support



Accommodation facilitation



24 hour emergency assistance cell:
+34671690528



Administrative support (telephone, fax, internet & e-mail)



Academic guidance & support.
Pastoral care if needed



Library: audio and visual materials available for loan, free of charge



Screening room



Free WiFi internet access



Digital boards - Ipads in every classrooms



Heat and Air Conditioning



Disabled access



Terrace



Relaxation area



Drinks and coffee machines



Cultural program



Weekend activities

PAYMENT

TRANSFERS:

BANKIA

Colón 9

46004 Valencia, Spain

SWIFT: CAHMESMMXXX

IBAN: ES28 2038 6091 8860 0008 1590

Company name: Villa-Herba SL
(Taronjaschool)

SECURE PAYMENT CREDIT CARD:

You can pay with Credit Card through our web site, "Inscripción" section. Our payment gateway is subject to strict security controls to prevent fraud or any illegal activity. In order to complete the payment you will need your security code since the system will require it.

ACCREDITATIONS



Instituto Cervantes

Centro Acreditado

ASSOCIATIONS



